



# **INSTITUTE OF PUBLIC HEALTH, LAHORE**



6-Birdwood Road (Abdul-Rehman Chughtai Road), Lahore.

## **BIDDING DOCUMENTS**

**FOR**

**PURCHASE OF EQUIPMENTS, IT EQUIPMENTS,  
AIR CODITIONERS, GENERATORS, UPS AND  
CHEMICALS ITEMS**

**(YEAR 2015 - 16)**

**INSTITUTE OF PUBLIC HEALTH, LAHORE**

**Name of Procuring Agency: Dean, Institute of Public Health, Lahore**

**Corresponding Address : 6-Birdwood Road, Lahore.**

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**E-Mail: deaniphlahore@gmail.com**

*Bidders are advised to read the contents*

## **SECTION I**

### **General Information**

**INVITATION FOR BIDS (ADVERTISEMENT)**

**PROCUREMENT OF EQUIPMENTS, IT EQUIPMENTS, AIR CONDITIONERS, UPSs, GENERATOR AND CHEMICALS ITEMS FOR INSTITUTE OF PUBLIC HEALTH, LAHORE FOR THE FINANCIAL YEAR 2015-16**

1. **Dean, Institute of Public Health, Lahore** invites sealed bids from the eligible bidders (GST & Income Tax Registered) for the procurement of Equipment /IT Equipment, Air Conditioner, Generator UPS and Chemicals Items etc for the Financial Year 2015-16 on free delivery to Consignee's end basis. Detailed specifications along with bill of quantities of Equipment /IT Equipment, Air Conditioner, Generator UPS and Chemicals Items etc are given in the bidding document. The Government of Punjab has allocated funds in the specific head of account for the purpose of the purchase of Equipment /IT Equipment, Air Conditioner, Generator UPS and Chemicals Items etc 2.

Interested bidders may get the bidding documents & detailed specifications from the office of Institute of Public Health, Lahore 6-Birdwood Road, Lahore, on submission of written application on their letter head and a copy of CNIC along with payment of non-refundable fee of Rs.1000/- (One thousand only) for each set of category of bidding documents & detailed specifications.

3. Bidding documents including detailed specifications, terms & conditions shall be issued up to 12.03.2016 during office hours. However, a copy of the bidding documents is also available for information only on the website of Punjab Procurement Regulatory Authority ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) until the closing date for the submission of bids.

4. Bidding shall be conducted through Single Stage – Two Envelopes bidding procedure, as per Rule 38(2)(a) of Punjab Procurement Rules, 2014 (Amended). The envelopes shall be marked as "FINANCIAL PROPOSAL" AND "TECHNICAL PROPOSAL" in bold and legible letters. Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

5. Sealed bids are required to be submitted by the interested bidders on 12.03.2016 at 10.00 A.M. positively in the Dean Office of this Institute. The bids received till the stipulated date & time shall be opened on the same day at 11.00 a.m. in the presence of the bidders or their authorized representatives (who choose to attend) by the competent authority. Bid Security of the 2% of the total bid value in the shape of Pay Order/Bank Draft / Deposit at Call / Irrevocable Bank Guarantee in favour of Dean IPH, Lahore from any scheduled bank is required to be furnished with the Financial Bid otherwise bid will be rejected. Late bids shall not be entertained.

6. All bids should be submitted in tape binding. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the bidding documents and signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/form is mandatory.

7. In case the date of opening or last date of sale is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.

8. The bidders are requested to give their lowest and best prices inclusive of all taxes with their bids as no negotiations on the prices are allowed.

9. The procuring agency IPH have reserve the rights to reject any or all offers without assigning any cogent reasons.

**Note: The procurement shall be governed by the Punjab Procurement Rules, 2014 (Amended).**

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**DEAN**  
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# Bid Data Sheet

ITB Reference	Description	Detail
N/A	Bid reference number	<b>IPH, Lahore. IPL No1949</b>
N/A	Commencement of sale of Bidding Documents	From the date of advertisement, on all working days <b>during office hours</b>
N/A	Last date & time of sale of Bidding Documents	<b>10.03.2016 at 9.00AM</b>
ITB Clause 24	Last date and time for the receipt of bids	<b>10.03.2016 at 10.00AM</b>
ITB Clause 27	Date, time and venue of opening of technical bids	<b>DEAN OFFICE , IPH 10.03.2016 at 11.00AM</b>
ITB Clause 16	Bid currency	PKR on free delivery to Consignee's end basis including all Ex-work, Transportation, Storage charges till the destination.
ITB Clause 13	Language of bid	English
ITB Clause 20	Amount of bid security	2% of the total bid value
ITB Clause 21	Bid validity period	<b>Up to 30.06.2016</b>
ITB Clause 09	Bidding procedure	Single Stage – Two Envelope bidding procedure as per PPR-2014
ITB Clause 27	<b>Professor Dr. Maaz Ahmad, DEAN Institute of Public Health 6-Birdwood Road, Lahore Ph. No. 042-99200906 Fax No.042-99200868 E-Mail: <a href="mailto:deaniphlahore@gmail.com">deaniphlahore@gmail.com</a></b>	

Table of Contents

	<b>Title</b>	<b>Page No.</b>
	<ul style="list-style-type: none"> <li>• Instructions to Bidder</li> <li>• General Instructions</li> <li>• Content of Bidding Documents</li> <li>• Scope &amp; Source of Funds</li> <li>• Eligible Bidders</li> </ul>	2
	<ul style="list-style-type: none"> <li>• Eligible Goods and Services</li> <li>• Cost of Bidding</li> <li>• Clarification of Bidding Documents</li> <li>• Amendment of Bidding Documents</li> <li>• Qualification and disqualification of Bidders</li> </ul>	3
	<ul style="list-style-type: none"> <li>• Corrupt or Fraudulent Practices</li> <li>• Preparation of Bids</li> <li>• Language of Bid</li> <li>• Documents Comprising the Bid</li> </ul>	4 5
	<ul style="list-style-type: none"> <li>• Establishing Bidder's Eligibility and Qualification</li> <li>• Documents Establishing Good's Eligibility and Conformity to Bidding Document</li> </ul>	6
	<ul style="list-style-type: none"> <li>• Bid Security</li> <li>• Bid Validity</li> </ul>	7
	<ul style="list-style-type: none"> <li>• Submission of Bids</li> <li>• Format and Signing of Bid</li> <li>• Sealing and Marking of Bids</li> <li>• Deadline for Submission of Bids</li> <li>• Late Bid</li> <li>• Withdrawal of Bids</li> </ul>	8
	<ul style="list-style-type: none"> <li>• Bidding Procedure</li> <li>• Single stage-two envelopes bidding procedure</li> <li>• Opening and Evaluation of Bids</li> <li>• Opening of Bids by the Procuring Agency</li> </ul>	9
	<ul style="list-style-type: none"> <li>• Clarification of Bids</li> <li>• Preliminary Examination</li> <li>• Evaluation and Comparison of Bids</li> </ul>	10
	<ul style="list-style-type: none"> <li>• Evaluation Criteria</li> <li>• Technical Evaluation</li> </ul>	11
	<ul style="list-style-type: none"> <li>• Profile of bidder</li> </ul>	13
	<ul style="list-style-type: none"> <li>• Contracting the procuring agency</li> <li>• Rejection of bids</li> <li>• Re-bidding</li> <li>• Announcement of evaluation report</li> <li>• Award of contract</li> </ul>	14

	<ul style="list-style-type: none"> <li>• Acceptance of bid and award criteria</li> <li>• Procuring agency's right to vary quantities at the time of award</li> </ul>	
	<ul style="list-style-type: none"> <li>• Limitations of negotiation</li> <li>• Notification of Awards</li> <li>• Signing of Contract</li> <li>• Performance of Guarantee</li> <li>• Schedule of requirement</li> </ul>	15
	<ul style="list-style-type: none"> <li>• Redressal of Grievances</li> </ul>	16
	<ul style="list-style-type: none"> <li>• General condition of contract</li> </ul>	17
	<ul style="list-style-type: none"> <li>• Special Condition of Contract</li> </ul>	24
	<ul style="list-style-type: none"> <li>• Bid Cover sheet</li> </ul>	28
	<ul style="list-style-type: none"> <li>• Performance guarantee form</li> </ul>	29
	<ul style="list-style-type: none"> <li>• Manufacturer sole authorization form</li> </ul>	30
	<ul style="list-style-type: none"> <li>• Contract Form</li> </ul>	31
	<ul style="list-style-type: none"> <li>• Bid Form</li> </ul>	34
	<ul style="list-style-type: none"> <li>• Schedule of Requirements</li> </ul>	35
	<ul style="list-style-type: none"> <li>• Evaluation criteria</li> </ul>	36
	<ul style="list-style-type: none"> <li>• Bid Form 1- Letter of intention</li> </ul>	40
	<ul style="list-style-type: none"> <li>• Bid Form 2- Affidavit</li> </ul>	41
	<ul style="list-style-type: none"> <li>• Bid Form 3-4 Firm past performance</li> </ul>	42
	<ul style="list-style-type: none"> <li>• Price Schedule</li> </ul>	43
	<ul style="list-style-type: none"> <li>• Bid Form 5 Performance Guarantee</li> </ul>	44
	<ul style="list-style-type: none"> <li>• Bid Form 6 Contract Agreement</li> </ul>	45
	<ul style="list-style-type: none"> <li>• General Condition of contract</li> </ul>	49
	<ul style="list-style-type: none"> <li>• Specification</li> </ul>	Section III

**PROCUREMENT OF EQUIPMENT /IT EQUIPMENT, AIR CONDITIONER, GENERATOR UPS AND CHEMICALS ITEMS ETC FOR UPGRADATION OF INSTITUTE OF PUBLIC HEALTH, LAHORE.**

Dear Sir/ Madam.

1. **Institute of Public Health, Lahore**, invites sealed bids from the eligible bidders (GST & Income Tax Register Firms) for supply of Equipment /IT Equipment, Air Conditioner, Generators, UPS and Chemicals Items etc in quantities and specifications more specifically described in Section III of the Bidding Documents.

2. Bidding shall be conducted as per the procedure specified in the Bidding Documents.

Interested bidders may obtain further information and examine the Bidding Documents from the office of Institute of Public Health, Lahore, during office hours on any working day before closing date or the same can be examined online at the PPRA website ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) until the closing date for the submission of bids.

3. A complete set of original Bidding Documents shall be purchased from the office of Dean Institute of Public Health, Lahore 6-Birdwood Road, Lahore on all working days during office hours on submission of a written application on letter head and payment of non-refundable fee of Pak Rupees 1000/- only for each category of bids.

4. Sealed bids are required to be submitted by the interested bidders on 10.03.2016 at 10.00 AM positively in the Dean Office, IPH Lahore. The bids received till the stipulated date & time shall be opened on the same day at 11.00 am in Institute of Public Health Lahore in the presence of the bidders or their authorized representatives (who choose to attend) by the competent authority. Bid Security of 2% of total bid value in the shape of Pay Order/Bank Draft/Deposit at Call/Irrevocable Bank Guarantee from any scheduled bank is required to be furnished with the Financial Bid otherwise bid will be rejected. Late bids shall not be entertained.

5. All bids (financial) must be accompanied with a bid security which is 2% of total bid value in the form of a Pay Order/Bank Draft/Deposit at Call/ Irrevocable Bank Guarantee from any scheduled bank in the favour of Dean, Institute of Public Health, and 6- Birdwood Road, Lahore

6. In an event where the last date for submission of bids be declared a public holiday the due date for submission and opening of bids shall be the following working day at the same appointed timings and venue.

7. The Procuring agency IPH have reserve the right to reject any or all offers without assigning any reasons.

**Note:** The procurement shall be governed by the Punjab Procurement Rules, 2014. (Amended)

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